# NEW HARVEST CHRISTIAN SCHOOL

An affiliate ministry of New Harvest Christian Fellowship Inc.



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## **NEW HARVEST CHRISTIAN SCHOOL**

Dear Parents/Guardians and Students:

It is our pleasure to welcome you to New Harvest Christian School. You are beginning an exciting program, which can influence the rest of your life. It is Christ-centered, success oriented, academically individualized and of the highest quality.

New Harvest Christian School is more than just an educational institution; it is an integral part of the ministry of New Harvest Christian Fellowship. Beliefs and behavior are determined by unchanging Biblical standards rather than by the ever-changing morals of this society.

"Train up a child in the way he should go; and when he is old, he will not depart from it." Proverbs 22:6

With the proper Christian education, we aim to have students who will be HONORING GOD, HONORING THEIR CHURCH, HONORING THEIR COUNTRY, AND HONORING THEIR PARENTS. It is not our goal to take the place of home training, but to act as an extension to the training by parents.

We ask that you will give us your full support and make New Harvest Christian School, not only an education facility, but an educational family.

In His Service,

Richard M. Salazar Senior Pastor New Harvest Norwalk

The purpose of this handbook is to provide information to parents and students. This does not create a contract. This handbook is subject to change at any time.

## PHILOSOPHY AND FOUNDATIONS

#### **HISTORY**

New Harvest Christian School is an extension of the ministry of New Harvest Christian Fellowship.

The first "learning center" was birthed at our church in Manchester, England. In September of 1990 we opened our first "learning center" in Norwalk, California. Because of the fine Christian men and women who gave themselves to this ministry of Christian education, we were able to become a private Christian school in September of 1993. Our facilities include Preschool through High School. In addition, we are offering college-degree correspondence courses to any student who may be interested in furthering his/her Biblical education.

The first enrollment in 1993 was over 50 students attending our facilities in Norwalk and 250 Independent Study students. We are also experiencing the joy of having "learning centers" open up in our other churches throughout the United States and overseas.

New Harvest Christian School adopted the "Accelerated Christian Education" curriculum and individualized course of study.

We praise God for the blessings experienced; numerically, academically, and spiritually. The school is indebted to the Christian men and women who are dedicating themselves to this ministry of Christian education. The imprint of their lives and their teaching is immense.

#### STATEMENT OF PURPOSE

We believe that God has given parents the direct responsibility to train and educate their children according to God's Word. We, the school, along with the church, serve as a partner with them in carrying out this responsibility.

Our mission is to reach children for the Lord, to give them a Christ-centered education, which will give them the opportunity to acquire the spiritual, academic, social, and physical skills necessary to reach their God-given potential, and to encourage them to make positive contributions to their world according to God's plan for their lives.

We are committed to a balanced education, meeting the needs of the total person spiritually, intellectually, emotionally, physically and socially.

We wish to be known for our love of God. It is our intention to uphold the virtues of:

A CHRISTIAN NATION . . .

A CHRISTIAN SCHOOL . . .

A CHRISTIAN HOME . . .

We wish it to be known that our vision and our venture, our motive and our message is all to THE GLORY OF GOD.

#### **SPIRITUALLY**

- 1. We believe that all truth comes from God and, therefore, all areas of the curriculum are taught in light of what God says about Himself, ourselves, and the world, as revealed in the Bible.
- 2. It is our desire that each child comes to a personal relationship with Christ.
- 3. It is our goal to educate students so that they successfully integrate Christian philosophy into their total lives.

#### **INTELLECTUALLY**

- 1. It is our purpose to offer a quality accelerated educational program within the Christian framework of Truth, which challenges and teaches each student according to his/her individual abilities and helps each student realize his/her God-given potential.
- 2. It is our goal to provide a loving, cheerful, and appealing environment tailored to the student's developmental needs so that each child can experience success and joy in learning.
- 3. It is our purpose to provide an academic climate conducive for learning.

#### **PHYSICALLY**

- 1. It is our purpose to help students understand the marvelous workings of their bodies and to help them develop healthy habits and activities to aid their physical growth.
- 2. It is our goal to encourage students to find and develop skills in the area of individual or group sports that brings a sense of accomplishment to the individual.
- 3. It is our goal to help our students learn the value of team play and good sportsmanship.

#### SOCIALLY

- 1. It is our purpose to help children accept themselves and others as unique creations of God, and to develop social skills that show that they value the individual worth of others.
- 2. It is our goal to encourage children to develop self-discipline, accept responsibility and respect authority.
- 3. It is our goal to prepare students to take their place in the home, the church, and the community in a manner that is God-glorifying.

## STATEMENT OF FAITH

- 1. We Believe in God the Father, God the Son, God the Holy Spirit and that they are distinct personalities with distinct roles, but one God. And that One God is the Creator of the universe. (Genesis 1:1; Matthew 28:19; John 10:30).
- 2. We Believe the Bible is the divinely inspired Word of God in its entirety and that it does not contradict itself. It is our guide. (2 Timothy 3:15; 2 Peter 1:21).
- 3. We Believe Jesus Christ is the Messiah, the Savior, the Son of God (John 10:33), who was born of a virgin (Isaiah 7:14), lived a sinless life (Hebrews 4:15, 7:26), died on a cross (1 Corinthians 15:3; Ephesians 1:7; Hebrews 2:9), and

- was raised from the grave (John 11:25; 1 Corinthians 15:4). He will return as our victorious Lord (Acts 1:11; Revelation 19:11).
- 4. We Believe our salvation comes only through Jesus Christ and cannot be earned. It is a gift of God. (John 3:16-19, 5:24; Romans 3:23, 5:8-9; Ephesians 2:9-10; Titus 3:5).
- 5. We Believe the church, as the body of Christ, is the extension of Jesus Christ's character, attitude, behavior, and mission in our world today. (Ephesians 1:22-23; 4:15-16)
- 6. We Believe faith in Jesus requires repentance, confession of that faith before witnesses, obedience to His Word. Baptism by immersion demonstrates our faith and obedience while it depicts our union with Christ in His death, burial and resurrection. (Acts 2:38).
- 7. We Believe man was created in the image of God and that He gives gifts to both men and women through the Holy Spirit for the benefit of the church's ministry. (Genesis 2:26-27; Ephesians 4:7-16; Colossians 1:18-20).
- 8. We Believe everyone who accepts Christ has the indwelling presence of the Holy Spirit who acts as a Comforter, Guide, and Advocate. (Romans 8:12-14).
- 9. We Believe that humility in prayer is the foundation for all we do and that celebrating communion together weekly is beneficial for all Christians (1 Thessalonians 5:17-18; Acts 2:46-47).
- 10. We Believe marriage has been established by God. This church defines "marriage" as the exclusive covenantal union of one man and one woman in which such union is a lifetime commitment. A civil government's sanction of a union will be recognized as a legitimate marriage by the church only to the extent that it is consistent with the definition of "marriage" found in these Articles. (Genesis 2;21-24; Mark 10:6-9).

## **ADMISSIONS**

#### **ADMISSIONS POLICY**

New Harvest Christian School (NHCS) does not discriminate in its admission policies on the basis of race, sex, nationality or ethnicity. NHCS does not discriminate in its administration of educational policies, extracurricular and athletic programs, or any other school-administered programs.

We do however, reserve the right to deny admission to any individual who cannot benefit from enrollment based on disqualifying academic and social/emotional and behavioral abilities, or whose personal or family lifestyle is not in agreement with the stated philosophy and mission of NHCS.

New Harvest Christian School seeks to establish partnerships with families who desire to provide excellent Christ-centered education for their students. Our admissions procedure includes several steps that are designed to help both school and family determine enrollment. These steps include:

- Initial inquiry by the family.
- Admission interview with parent/guardian/campus tour
- Attend Parent Orientation (If enrolling at beginning of school year)

- Issue Parent/Student handbook. Complete and return Statement of Agreement form.
- **Enrollment** Complete and return application and enrollment forms. Submit required documents as stated in enrollment packet. Include enrollment fee and first month's tuition.

#### **TUITION POLICY**

(See "Tuition Rates and Fees" sheet for current pricing information)

There is a <u>non-refundable</u> Enrollment/Testing Fee for all new students.

There is a <u>non-refundable</u> Enrollment Registration Fee, payable yearly.

Tuition is an annual fee to be paid in ten equal installments. At the time of enrollment, the first payment is due.

No child may begin school in September unless the first payment and the registration fees are paid in full.

Tuition is due on the first of every month and is subject to a late fee of \$30.00 after the fifth of the month.

Checks returned, due to insufficient funds, will result in an \$18.00 service charge. After two checks have been returned, the family will be asked to make all future payments with money orders or cashier checks.

If an account becomes more than one month past due, the student may be excluded from school until the balance is paid. Re-enrollment fees will be assessed if the child is dropped.

Full-time "Extended Care Program" payments begin in September and go through the last month of enrollment. Students may be placed in Extended Care throughout the year. A weekly rate is charged and added to the tuition statement.

At the time of registration, all tuition, and fees uncollected from the previous year must be paid in full.

#### **FUNDRAISING**

All school families must participate in school fundraisers. Yearly tuition fee is based on this premise. Failure to participate may result in an increased tuition fee.

## **ATTENDANCE**

#### **SCHOOL HOURS**

The regular school hours are 8:00 a.m. to 3:00 p.m. Monday through Friday for all grades Kindergarten through 12<sup>th</sup>. Students may not be on school property before 7:45 a.m. or after 3:10 p.m.

#### **ATTENDANCE - ABSENCES**

Regular attendance is **required** to receive a quality education and full credit. **No student may have more than 10 absences or 6 tardies per semester.** Absences work hardships on everyone involved, so do your best to avoid them.

A pupil who is absent **must turn in an absence note** from their parent/guardian. The only legal reasons for school absence according to California Law are:

- 1. Verified illness of the student (note from parent and/or doctor upon their return)
- 2. Bereavement (death in family)
- 3. Verified medical, dental or optometrist appointments

Students, who come to school without a written excuse from a parent, may not be allowed to re-enter their classroom and may be suspended.

Students who find it necessary to leave school before dismissal time must wait until a parent or someone with prior parental approval arrives to sign them out. NO EXCEPTIONS!

Students, who would like to vary their schedule for extracurricular activities, may not do so without receiving prior approval from the Principal. This includes extra classes, programs, jobs, or any other activities that occur during regular school hours.

Absences not permitted by law are sometimes allowable, provided they are known and approved by the Supervisor in advance. Students are expected to make up the necessary work missed during absences.

#### ARRIVAL AT SCHOOL/SECURITY PROTOCOL

#### KINDERGARTEN/FIRST GRADE STUDENTS

Kindergarteners and first grade students may be dropped off in the designated student area in the morning and they will be escorted to class. They DO NOT need to wait in the security line and pass through the metal detectors. They meet with their class and will be escorted to their classroom. Students arriving after 8:00 a.m. MUST BE ESCORTED by a Parent/Guardian and signed in at the Security booth. THEY ARE NOT TO BE DROPPED OFF. The school cannot be responsible for the children until they are checked in to Security. **Protect your child!** 

#### STUDENTS GRADES 2 THROUGH 12

Students may not arrive before 7:45 a.m. or they will be placed in extended care. At 7:45, students may line up to go through the security check and will then line up with their class. At 7:55, they will be escorted to their classrooms. Classes will begin at 8:00 a.m. promptly.

#### LATE ARRIVAL/TARDY

Tardiness will not be tolerated. Students arriving after 8:00 am are considered tardy. Late students may NOT be dropped off. Parent/Guardian must check in at security and obtain a tardy slip for student to enter class. Parent/Guardian must let security know reason for tardy. Tardy will be excused for medical/dental appointments with a note from physician. All other tardies are unexcused unless waived by Administration. An unexcused tardy will merit an automatic tardy detention. If student reaches 6 unexcused tardies, parent will be required attend a truancy conference. If improvement is not made, subsequent tardies will incur a truancy fee of \$10.00 per tardy. If student continues to have unexcused late arrivals, the student may be suspended.

#### RAINY DAY PROCEDURE

On rainy days, students are to be dropped off at the entrance of the café on the west side of the building where they usually line up. Students will go through security check inside the building, and then escorted to their classrooms.

#### SCHOOL DISMISSAL

If your children are picked up by someone other than yourself, that person's name must be listed on the emergency form. Students will NOT be released to anyone who is not listed. If there is an <u>unexpected</u> circumstance and someone who is not listed will be picking up your child, you must contact the office as early as possible in the day so their supervisor and security may be notified. Identification will be required for your child to be released to anyone other than yourself.

We will not release your child if this is not done. They will be placed in Extended Care. Please notify the office if any circumstance should cause you to arrive later than 3:10 P.M. If students have not departed the school by 3:10 P.M., they will be placed in Extended Care and a fee charged. The cost is \$20.00 an hour.

Students completing a detention must be picked up within 10 minutes. After 10 minutes, students will be placed in Extended Care and a fee charged. The cost will be \$20.00 an hour per child, per day. This fee is **due immediately** upon picking up your child. It is the parents' responsibility to pick up their children as soon as their detention is over.

#### PERMISSION TO LEAVE CAMPUS

Parents who would like their children to be dismissed at the end of the school day must submit a "Permission to Leave Campus" form. Students will then be "released to self" and allowed to leave the campus. Students must exit and leave the school grounds.

Students who re-enter will be placed in Extended Care and a fee charged. STUDENTS MAY NOT LOITER IN THE PARKING LOT OR OUTSIDE THE SCHOOL GROUNDS. Students who wait for transportation must travel 100 yards or more away from the premises. Students who loiter near school grounds will lose their permission to leave campus privileges and may also be suspended for not following school policy.

#### **EXTENDED DAY CARE**

Regular school hours are 8:00 A.M. to 3:00 P.M. The Extended Care Program is available to students in grades K-6 and provides care in the early morning and after school (6:00 A.M. to 6:00 P.M.).

Students must be enrolled into the Extended Care Program to participate. Enrollment fee and forms must be filled out for students who will be in Extended Care on a regular basis. If your child does not arrive before 7:45 A.M. and leaves before 3:10 P.M. no Extended Care Program fees will be assessed.

#### Procedures:

- 1. The child(ren) must be signed **In and Out** every day by their parents/guardian.
- 2. We are not responsible for children who are "dropped off/not signed in"
- 3. Children who are on school grounds before 7:45 A.M. or after 3:10 P.M. will automatically be enrolled in the Extended Care for that day. If this occurs there is a \$20.00 fee for each student.
- 4. Children not picked up by 6:00 P.M. closing will be charged \$1.00 per minute until parent arrives. These additional fees are **due immediately** upon arrival.
- 5. Children in the Extended Care Program may bring extra snacks to be eaten after school. Please label snacks and place them in a separate bag.

#### LEAVING SCHOOL GROUNDS

Once a child arrives at school, he/she is never to leave the school grounds without written permission from the parent and approval by the school office on that day. The student must be picked up by parent(s) or person(s) given prior permission to pick up the child.

ONCE IT HAS BEEN ESTABLISHED THAT A STUDENT HAS DELIBERATELY LEFT SCHOOL GROUNDS WITHOUT PERMISSION, WE WILL NOTIFY PARENTS AS SOON AS POSSIBLE.

THE STUDENT MAY THEN BE <u>EXPELLED</u> FOR LEAVING WITHOUT PERMISSION. <u>THERE ARE NO EXCEPTIONS TO THIS RULE.</u>

Unless it is absolutely necessary, do not ask to take your child from school before the regular day ends. If this becomes necessary, a parent/guardian must pick up the student.

For unexpected circumstances or emergencies, if it becomes necessary for someone else to pick up your child, arrangements must be made through the school office. The person designated by the parent/guardian must show a picture I.D. when arriving to pick up a student.

#### CHANGE OF ADDRESS AND TELEPHONE

For the benefit of your child, please be sure to **immediately** report any change in your work, home, emergency phone numbers or your address.

## INSTRUCTIONAL PROGRAM

#### CURRICULUM

New Harvest Christian School uses the School of Tomorrow curriculum for all grades. The School of Tomorrow curriculum is designed to facilitate learning. The combination of quality academics and built-in controls enables a student to attain the highest level of scholastic achievement.

Students are given diagnostic tests and assigned curriculum at a level they can be successful. Each student is issued a Pace book in 5 core subjects: Mathematics, English, Science, Social Studies and Word Building. Additional Paces may be assigned to enrich the curriculum.

Each Pace has Checkups, which are the student's measurement of learning within small segments of the Pace. The Self- Test permits the student to evaluate his total understanding of Pace material. After the Self-Test is successfully completed and passed, the student is issued the Pace Test.

The Pace Test is the supervisor's measurement of what the student has learned. Pace Test scores are then posted in the student's record and are used to grade the student in each subject.

#### **DIAGNOSTIC TESTING**

All new students will be given diagnostic tests to determine the level of curriculum assigned. Students who test more than two years below grade level may require extra tutoring or require further testing. If this is necessary, parents will be contacted. Any further tutoring or testing that is required will be at the parents' expense. Additional charges may apply.

#### **HOMEWORK**

The daily goals set by the students and reviewed by the Supervisor are not more than the student is capable of completing during the school day. Should the student not be able to meet the day's goals, he/she may be required to complete the work at home. Parents are encouraged to check their students' homework for neatness and completion. Students who regularly return to school with incomplete homework may be suspended and a parent conference required for re-admission.

#### **HONOR ROLL**

A minimum standard for achieving honor roll each quarter will be three (3) passed Paces per subject per quarter. Students must also maintain academic balance and obtain a 94 % grade point average in all subjects.

#### **PROGRESS REPORTS**

A progress report will be sent bi-weekly to the parents. The progress report must be reviewed, signed by a parent, and returned to the Supervisor. A student should not be working on the same PACE for more than two weeks. It is the parent's responsibility to keep informed of their child's progress.

## TRANSCRIPTS/RECORD REQUESTS

Requests for copies of school documents require a **five-to-ten-day notice** before documents can be supplied. Please request copies through the school office.

The registrar's office is closed during summer. Requests made during the summer months will not be processed until September.

The fee schedule is as follows:

Report Card--\$5.00 Official Transcript-- \$10.00 High School Diploma--\$25.00.

#### REPORT CARDS

The grading system of our school is designed to give the parents a true indication of the student's progress, or lack thereof.

Report Cards are issued to the students to present to their parents after the end of each quarter. The Report Card is to be signed by the parent and returned to the school promptly. Five dollars will be charged for cards not returned. Twelve (12) completed PACES are required for one year's credit in each subject.

Three PACES in each subject are required each quarter. An "Incomplete" will be placed on the report card if the student has not tested on all the required PACES. Report Cards will be revised and grades given when the student completes the work. At the High School level, three (3) completed PACES in each subject equal 2.5 credits.

#### To promote to the next grade, 60 paces must be completed.

Students who do not complete the required curriculum will be required to attend summer school. Students who are behind schedule more than one quarter will repeat the grade. This does not apply to High School students. High School students are monitored by Paces, other coursework, and credits earned.

See: High School Graduation Requirements.

#### **GRADING—GRADES 1-3 (Below Pace 1037)**

Students in grades 1 through 3 who are doing Paces below Pace #1037, will use the following grading system. This level of curriculum must be passed at 90% or higher. Less than 90% is not a passing grade at this level. The grading system reflects this. Once a student begins Pace 1037 and above, the regular grading system will apply. Grading on report cards will be as follows:

<u>Academics</u>	<u>Citizenship</u>
A - 98 - 100%	E-Excellent
B - 94 - 97%	G-Good
C - 90 - 93%	S-Satisfactory
	N-Needs Improvement
Below 90% = Incomplete	U-Unsatisfactory

#### GRADING—GRADES 3-12 (Pace 1037+)

Grading on report cards will be as follows:

Academics	Citizenship
A - 94 - 100%	E-Excellent
B - 87 - 93%	G-Good
C - 80 - 86%	S-Satisfactory
	N-Needs Improvement
Below 80% = Incomplete	U-Unsatisfactory

#### HIGH SCHOOL GRADUATION REQUIREMENTS

New Harvest Christian School follows the California Department of Education course requirements for High School Graduation. (CA Education Code 51225.3) Students, who enter high school and are able to work at grade level, will be placed on a College Preparatory course track. High school students who do not complete this course work may not have the credits required for acceptance into a university. All students completing the required courses and attaining a minimum of 220 credits will be issued a High School Diploma.

## **Graduation Requirements are as follows:**

COURSE	CREDITS NEEDED		
ENGLISH	Diploma Track	College Prep	_
English 09	10	10	
English 10 English 11 English 12	10 10 0	10 10 10	
MATHEMATICS			_
Basic/Business Math	10	0	
Algebra 1 Geometry Algebra 2 Trigonometry	10 0 0 0	10 10 10 05	

SCIENCE				
Life Science/Biology Earth Science/Physical Science Chemistry (*one class must include a lab.) Health	10 10 0 5	10* 10* 10* 5		
SOCIAL SCIENCE				
World History Geography U.S. History Civics Economics	5 5 10 5 5	10 10 10 5 5		
PHYSICAL EDUCATION				
P.E. 1 P.E. 2	10 10	10 10		
VISUAL/PERFORMING ARTS OR FOREIGN LANGUAGE				
Visual or Performing Arts (or 10 credits in Foreign Lang.) Foreign Language	10 0	10 20		
ELECTIVE CREDITS				
85 Elective credits needed for diploma track. 35 Elective credits needed for college track.				
P.E. 3 P.E. 4 Etymology Speech Computer Course	10 10 10 5 5	10 10 10 5 5		
Electives (Schedule varies with student's elective choices)	30	0		
TOTAL CREDITS	220	220+*		

<sup>\*</sup>Students taking college prep courses will complete high school with more than 220 credits.

#### COMMENCEMENT

A formal commencement service is held in June at the end of the school year. Junior High and High School graduates may participate as candidates for graduation to be graduated and presented with diplomas.

New Harvest Christian School students must be in good standing, have completed the entire required curriculum and must attend for the full year through June. Students who complete their curriculum early in the year and choose to stop attending; will receive their diplomas at that time and may not participate in commencement services.

Commencement is a formal service and a formal dress code and grooming guideline will be issued to each candidate. Candidates who attend service improperly attired or groomed will not be allowed to participate.

## **HIGH SCHOOL COURSE LIST**

Course	Pace	Grade	Credits	Course
	1097-1108	9	10	Bible
Algebra 1	1097-1106	9	10	Biblical S
Geometry	1109-1120	10	10	Testamer
Algebra 2	1109-1120	11	10	Biblical S Testamer
, ugosia <u>-</u>				Biblical S
Trigonometry	1133-1138	12	05	Christ
Algebra 1a/b/c	DVD/Packets	varies	10	Christian
English				Intro. To
Course				Old Testa
English 1	1097-1108	9	10	Soul winr
English 2	1109-1120	10	10	Busines
English 3	1121-1132	11	10	Accountir
English 4	1133-1144	12	10	Business
Social Studies				General E
Course				Fine Arts
Geography	1097-1108	9	10	Beginning
World History	1109-1120	9	10	Advanced
U.S. History	1121-1132	10	10	Music
U.S. Civics	1133-1138	11	5	Speech
Economics	1139-1144	12	5	Governm
Science				Collectivis
Course				The Cons
Earth Science	1084-1096	9	10	Health
Biology	1097-1108	10	10	Health
Physical Science	1109-1120	11	10	Foreign
Chemistry**	1121-1132	12	10	Spanish ′
Physics**	1133-1144	12	10	Spanish ′
**Course available through	local junior college			Basic Lit
Electives				Basic Lite
Course	Pace	Grade	Credits	Compute
Driver's Education	*		10	Compute
Drama	*		2.5	Keyboard
Etymology	1097-1097		10	Videogra
Teacher's/Office Aide	*		10	Videogra

Electives			
Course	Pace	Grade	Credits
Bible			
Biblical Studies-New Testament Biblical Studies-Old	1097-1108		10
Testament Biblical Studies-Life of	1109-1120		10
Christ	1133-1144		10
Christian Growth	1133-1144		10
Intro. To Missions	1-6		5
Old Testament Survey	1109-1120		10
Soul winning	1		5
Business			
Accounting	1121-1132		10
Business Math	1 – 12		10
General Business	1097-1108		10
Fine Arts			
Beginning Art	1073-1084		10
Advanced Art	1097-1108		10
Music	1—6		5
Speech	1—6		5
Government			
Collectivism	1133-1138		5
The Constitution	1133-1136		5
Health			
Health	16		5
Foreign Language			
Spanish 1a	16		10
Spanish 1b	712		10
Basic Literature			
Basic Literature 9			5
Computer			
Computer Science			10
Keyboarding/Typing			10
Videography			10
			10
Videography-Adv.			10
Website Design &			
Maintenance			10

1097-1108

10

10

10

Wood Working

Yearbook

Work Experience

#### FIELD TRIPS/MERIT FIELD TRIPS

In connection with their studies in the arts and sciences, students have field trips scheduled during the year. Although such off-campus learning experiences are of real enjoyment for the children, it is to be realized that these experiences are designed primarily to enrich learning.

Supervisors may ask students to take notes and a test may be given upon returning to school. A natural outgrowth of such trips, under the supervision of adults on every occasion, is that the student is disciplined in the art of self-control and gracious deportment in all kinds of situations.

Merit field trips: Students who are ahead of schedule in their work may earn the privilege of attending extra field trips for academic merit.

## BEHAVIOR AND CONDUCT

#### **CODE OF CONDUCT**

New Harvest Christian School desires to produce an environment, which will encourage every student to conduct himself or herself with integrity and courtesy towards others at all times.

It is understood that while enrolled at NHCS, parents accept responsibility for their student to ensure that he/she abide by this code of conduct at all times. Our goal is for each student to have a vital personal relationship with God through faith in Jesus Christ, and we ask all students to measure their lives by scriptural standards of conduct.

New Harvest Christian School is dedicated to the training of boys and girls in a program of study, activity and living that is Christ-centered. To safeguard the reputation of our school, the following standards have been formulated. Strict enforcement of these standards will help to ensure a productive school year.

Students are expected to refrain from involvement in immoral or illegal activities, sexual misconduct, including but not limited to, premarital sex or homosexual activity, alcohol use, misuse of drugs, tobacco, improper or vulgar language, indecent, disorderly, or boisterous behavior. This includes unbecoming language, photos or behavior in any form including texting, cell phone use, e-mails, social media platforms or internet web sites.

#### **GENDER IDENTITY**

In light of current issues involving sexual orientation and gender identity, this code of conduct will address the following:

- (1) Dress will conform with one's biological sex assigned at birth.
- (2) Restrooms, Locker Rooms, and Changing Facilities. The use of these facilities shall be based upon one's biological sex assigned at birth.
- (3) Gender Expression; i.e.; names/pronouns etc., which do not correspond with a person's birth name shall not be allowed or recognized. All students shall be addressed by their birth name.

Based on our biblical and theological study, there is no argument for a "third gender" among humans. We believe that God created the human race male and female and that all conduct with the intent to adopt a gender other than one's birth gender is immoral and therefore sin (Gen. 1:27; Deut. 22:5)."

Gender confusion and dysphoria are ultimately the biological, psychological, social and spiritual consequences of the human race's fallen condition. This state of depravity affects all persons individually and collectively. While society is at liberty to destigmatize or legitimize any behavior it chooses simply by reclassifying and renaming it, New Harvest Christian School adheres to biblical boundaries. It is our Christian conviction that renaming them cannot normalize sin and its expressions.

#### **OPPOSITE SEX INTERACTION ON CAMPUS**

In the interest of creating an orderly campus and wholesome Christian atmosphere, demonstrations of personal affection or physical contact that is viewed as romantic involvement is not permitted between students on campus or during school-sponsored activities. Students shall not discuss their romantic feelings, or those of other students, with each other. This also includes all types of social media platforms. While it is normal for adolescents to be attracted to members of the opposite sex, we believe the primary purpose of students at New Harvest Christian School is for them to progress in their education.

Willful disobedience or willful disrespect will be grounds for suspension and dismissal.

## **CODE OF CONDUCT—Off Campus**

The conduct that is prohibited at school is equally prohibited away from school. **Regardless of whether the activity takes place at or away from school**, the student is equally subject to discipline for those actions, up to and including expulsion.

#### COURTESY

Courtesy is the rule in all relationships. Paul says that "love does not behave itself unseemly", that is, it is mannerly. This is true of our school, in the halls, classrooms, and playground.

## STUDENT RULES/PROCEDURES

No church buildings, except those in use as classrooms, may be entered. No student may be in any area without supervision.

No talking during work periods.

No gum chewing on the school/church grounds, anywhere or anytime.

No eating or drinking during class.

Misbehavior or disturbance to others will not be tolerated.

Students are financially responsible for damage to school/church property. Automatic detention or suspension will be enforced for any violations.

All litter must be placed in trash receptacles.

Distracting items (toys, radios, telephones, etc.) will be confiscated and <u>not returned</u>. Items that are deemed offensive by staff or do not support a Christ-centered school environment will be confiscated and may not be returned.

Electronic games or devices of <u>any</u> kind are not allowed in school without permission. This includes cellular phones, music devices, calculators, etc. *(Cell Phones may be brought to school and turned in each morning/returned at end of day)* 

Students are not to bring pens, paints, permanent markers or any items not necessary for school. (CD's, movies, magazines, etc.) Only items needed for the school day may be brought to school.

No unnecessary markings on any school materials. (PACES, etc.)

Proper penmanship will be enforced at all times.

Students are not to engage in physical contact with other students.

#### **CLASSROOM PROCEDURES**

- 1. Student must complete daily goals, score their PACE, and set goals for the next day.
- 2. Students may take only one PACE at a time to the scoring table.
- 3. Students may not copy from SCORE KEY.
- 4. SCORE KEYS must remain at SCORING TABLE while scoring.
- 5. Student must work all activities and score PACE answer sheet completely and make corrections before doing checkups, reviews or taking the SELF-TEST.
- 6. Supervisors must review PACE work and initial all checkups, reviews and SELF-TESTS before student proceeds.
- 7. Student must score 90%, or better, on SELF-TEST before turning in PACE for TEST.
- 8. Only pencils will be taken to the TEST TABLE.
- 9. Students must score 90% on all TESTS in PACES up to number 1036. Students must score 80% or above on all PACES above number 1036 in order to advance.
- 10. PACES, Score Keys, and other educational material may not be removed from classrooms without the permission of the Supervisor.
- 11. Flags will be used for calling Supervisors in the classrooms.
- 12. Students may not leave their offices without permission.
- 13. Paces lost, destroyed, or mutilated will be charged to parent(s).

#### DISCIPLINE

Our main desire is to help build in children a Biblical, moral framework from which they can determine right and wrong, independent of outside supervision and choose to do what is right.

Our basic policy of discipline is to be firm, fair, and consistent. All discipline whether it is at home or at school should be given in love, "For without love we are nothing". We believe that proper discipline is designed to help the student correct undesired behavior.

God has placed the primary responsibility of the training of a child on their parents. We are here to help you with that task.

We, therefore, will endeavor to keep you informed of discipline problems so we can work together to help your child learn to accept responsibility for his/her behavior.

Any possession of drugs or weapons is grounds for immediate expulsion.

The Supervisor will take care of discipline, preserving guidelines and limits ordered by the Administration.

When a student is disciplined, a note is sent home regarding the offense. The note must be signed by the parent/guardian and returned to school the following day.

Written notification will be sent for: Parent Conference Requests, Detentions, Suspension, or Expulsion.

If your child is expelled or suspended, no tuition or any portion of it will be refunded.

ANY ACT OR PHYSICAL INTENT AGAINST A SUPERVISOR OR ANY OTHER STAFF MEMBER IS CAUSE FOR IMMEDIATE SUSPENSION.

FIGHTING BETWEEN STUDENTS, WHILE IN THE CLASSROOMS OR ON THE CHURCH/SCHOOL PREMISES, WILL NOT BE TOLERATED AND WILL RESULT IN IMMEDIATE SUSPENSION.

#### **DEMERITS**

Demerits are issued if necessary, during the day for various misbehaviors. Excessive demerits received in one day will result in the student receiving detention.

#### DETENTION

Students may be issued detention for various infractions or violations of school rules. Detentions are held after school and may be 15 to 60 minutes long. In lieu of staying after school, students may be issued a detention packet.

This must be completed and along with the detention slip signed by a parent, returned the following school day. Failure to do so will result in the student being detained in the office and a parent or guardian contacted to pick up the student.

## SCORE VIOLATIONS (Cheating)

First offense Discuss with student, warning slip sent home for parent signature.

Second offense Score Violation note sent to parent, repeat pace, and \$10.00 fee

charged.

Third offense Score Violation note sent to parent, 30-minute detention issued, repeat

pace, and \$10.00 fee charged.

Fourth offense Score Violation note sent to parent, repeat pace, \$10.00 fee charged.

further disciplinary action may also be taken and a parent conference

required.

#### SCHOOL WORK-VIOLATIONS

Any violation of classroom procedures or test table regulations is considered cheating. Students will be issued a score violation notice and may possibly have to re-do Pace.

#### SUSPENSION

Students who have been suspended from school may not take any schoolwork home and may not be on school grounds for any reason until the suspension is over.

#### **ACADEMIC PROBATION**

Students who do not complete their work and fall seriously behind schedule may be placed on Academic Probation. A parent conference with the principal will be scheduled.

To help the student progress, work goals and guidelines will be set, and the student required to meet them. Student's work will be reviewed weekly.

<u>An increase in tuition will be added.</u> Students placed on Academic Probation will be charged an additional \$25.00 per month. If the students do not improve, tuition will be increased by \$50.00 per month.

If after one month, the student is following the guidelines and has improved, the student may be taken off Academic Probation. If little or no improvement is made, the second increase will be added to the tuition and the student will remain on Academic Probation. After 3 months, the student's progress will be reviewed again and if there is no improvement a decision will be made as to whether the student will remain and continue on Academic Probation, or the student may be dismissed from New Harvest Christian School.

#### DISCIPLINARY PROBATION

Students, who continue to have ongoing and repeated disciplinary problems, may be placed on Disciplinary Probation. A parent conference with an administrator will be scheduled. Behavior issues will be discussed with the student and the parent. Guidelines and standards will be set for the student and the parent must agree to support them. Student's behavior will be reviewed weekly.

<u>An increase in tuition will be added</u>. The tuition increase of \$50.00 per month will be added. This may be increased by \$25.00 per month at each evaluation if no improvement is made.

After one month, the student's conduct will be reviewed. If the student is following the guidelines and improvement is seen, the student may be taken off Disciplinary Probation. If little or no improvement is seen, the second increase will be added to the tuition. After two months, students' progress will be reviewed again. If there is no improvement, a decision will be made to determine whether the student will remain on Disciplinary Probation, or the student may be dismissed from New Harvest Christian School.

It is possible for a student to be placed on Academic AND Disciplinary probation at the same time. If this occurs, BOTH fees will be incurred and added to monthly tuition.

## DRESS CODE AND GROOMING

#### DRESS AND GROOMING POLICIES

PARENTS are responsible to see that their student is appropriately dressed and groomed when leaving for school and for all school activities.

Students must arrive at school ready to enter class. Shirts must be tucked in; students must be well groomed, neat, and clean. Students will be considered tardy if they attempt to enter class improperly dressed.

Parental responsibilities: We hold parents responsible to avoid obvious deviation from these guidelines. When pupils violate the standards of dress, parents may be called and asked to come to school to provide acceptable clothing or take their child home at the school's discretion.

The intent of the following rules is to encourage students to develop modesty and neatness in personal appearance. Student dress at **all** school-sponsored activities (including games, class fundraisers, field trips, and events) must reflect our school dress and grooming standards. Shorts, for example, must be modest and of proper length.

Tops must be modest, with no cleavage or midriff showing. It is essential to realize that at these activities, the entire school is being represented, not simply the sponsoring group.

#### **DRESS CODE**

To avoid identifying with certain lifestyles, we have elected to require a uniform dress code. Students dress code will be determined by their biological sex at birth.

**School colors:** Navy and white are the school uniform colors.

**Uniform Shirts**: All students *must* wear white or navy uniform polo shirts (*New Harvest Christian School logo no longer required*.) The shirts must be well fitted and must be long enough to be tucked in. Long or short sleeves are acceptable. Each student is required to purchase a uniform t-shirt. (1-minimum) Uniform shirt may be worn any day, but will be required to be worn during field trips and other school events as designated. Students in 7<sup>th</sup> through 12<sup>th</sup> grade must purchase extra shirts to wear to P.E. class.

**Exceptions:** Honor students who earned an Honor Roll certificate the prior year may wear a light blue polo shirt. Students who have attended the ACE Student Convention may wear a gray polo shirt.

**Blouse/Shirt:** Students may wear plain white uniform button down collared blouse/shirt. The school logo does not need to be placed on blouse/shirt. Blouses may not be sheer.

**Uniform Pants Grades K-6:** May wear any <u>standard</u> navy uniform pant. Pants must be full length without extra cargo pockets or seams. No polyester/stretch pants. (Standard Dickie uniform pants are acceptable.) Pants must be well fitted, neither too tight nor baggy. Pants must be worn at the waist. Overalls may not be worn.

**Uniform Pants Grades 7-12 Boys:** Dickies Traditional Work Pant, style #874 or #811 slim fit dark navy. Pants must be worn at the waist, well fitted, neither too tight nor baggy. Cargo pants, leggings, or overalls may not be worn.

**Uniform Pants Grades 7-12 Girls:** Dickies Original Work Pant, style #774 or Girl's Slim Fit Straight Leg Pant, style #174. No cargo pants, spandex, stretchy, or skinny style uniform pants may be worn. Pants must be worn at the natural waist, well fitted, and must not be form fitting nor excessively baggy. Overalls may not be worn.

**Uniform Shorts:** Students may wear dark navy school uniform shorts. The shorts must be worn at the natural waist and length to the knee. Shorts may not be made of denim or stretch fabric.

**Belts:** Belts MUST be worn if pants do not remain on the waist. Belts must be plain and undecorated with a plain belt buckle. Black or navy blue only.

**Skirts/Dresses**: Girls may wear navy or school plaid skirts, dresses, or skorts. These must be knee length. Shorts must be worn under skirts and dresses. Leggings may NOT be worn under skirts or dresses. Plaid skirts and jumpers must be purchased from the specified uniform provider. Navy blue skirts and jumpers may be purchased from any vendor as long as they are knee length and well-fitted.

**Socks**: Navy or white socks. White or navy tights are acceptable for girls.

**Shoes:** No open-toed or open back shoes. No shoes with skate wheels allowed. Boots may not be worn (rain boots acceptable on rainy days.) Shoes that set the metal detector alarm off may not be worn.

**Hats**: Students may not wear hats, beanies, or caps.

**Jackets/Sweaters**: The only outerwear allowed inside the classroom is a plain navy jacket or sweater. <u>Jackets worn in class may not have hoods</u>. No other pullovers of any kind are allowed. *Outerwear in other colors may only worn to and from school and during recess*. *Only navy outerwear may be worn inside the building*.

**P.E. Uniform**: Students in grades 7-12 must purchase a P.E. uniform from the school. P.E. uniforms may be ordered one week before school begins. Cost: \$25.00

**Grooming:** Body and hair must be clean and well groomed. Clothing must be clean and neat. Oversized uniform clothing, street-gang styles, or baggy clothing may not be worn. Students K-8<sup>th</sup> may not wear artificial nails. Excessively long nails are not permitted. Tattoos or any body markings of any kind are not permitted. Colored contact lenses are not permitted.

**Hair:** Hair must be neatly combed with a style that is acceptable to school staff. Hair must not be combed so that it stands high above the head or falls forward onto the face; extreme styles are not permitted. **Hair must not be dyed, tinted, nor have any colored extensions**.

**BOYS:** Hair is to be tapered or blocked and is to be off the collar. It is to be above the ears, with sideburns no longer than the middle of the ears. Shaving, dying, or coloring the tips of the hair is not allowed. No braided or spiked hairstyles.

For boys with curly hair, puffy hair, or afros, the cut needs to be short, not to exceed one inch in length. Eyebrows may not be altered. Boys must be cleanly shaved, *facial hair is not allowed.* 

**GIRLS:** Hair must be neatly groomed and its natural color. Extensions must also be in the natural color. Hair may not have any portion shaved, dyed, or spiked. Girls in grades K-6<sup>th</sup> **may not** alter or tweeze eyebrows.

**Make-up:** Girls in grades K-8<sup>th</sup> may not wear make-up. Boys may not wear make-up. Senior High girls may wear conservative make-up.

**Jewelry/Boys:** Boys may not wear earrings, chains, or excessive jewelry. (Ring and a watch are permitted)

**Jewelry/Girls**: Large or long dangling earrings will not be permitted for safety. Only one pair of earrings can be worn at one time (only on earlobes).

Body piercing of any kind (other than earrings for young ladies) is not permitted.

#### DRESS CODE—EXCEPTIONS

#### SENIOR PRIVILEGE

Seniors who have 'privilege' status have a different dress code and are not required to wear uniforms. Please see Senior High School Supervisor for specific dress code for seniors.

#### **HIGH SCHOOL ATHLETES**

CIF Athletes may wear their team jersey or team shirt on game days. Boys' basketball team may wear jersey or dress shirt and tie on game days.

#### HONOR ROLL STUDENTS

Students who earned Honor Roll at New Harvest Christian School the prior year may opt to wear the light blue polo shirt with or without school logo.

## HIGH SCHOOL—A.C.E. CONVENTION ATTENDEES

Students who attend ACE Convention must purchase gray polo with logo and plaid skirts from the uniform provider. Students who have already attended the convention have the option to wear a gray polo shirt.

#### <u>UNIFORM PROVIDER:</u> Vicki Marsha Uniforms

5292 Production Drive Huntington Beach, CA 92649 (714) 895-6371 www.vickimarsha.com

# The school reserves the right of final judgment regarding proper dress/grooming.

## SCHOOL FACILITIES/SECURITY PROTOCOLS

#### **CAMPUS SAFETY**

Campus safety is a priority at New Harvest Christian School. The campus is a closed campus from 6:00 a.m. through 6:00 p.m. Monday through Friday. All outside entrances are locked; students, staff and visitors must enter and exit through the southeast door, which is monitored by security.

All vehicles dropping of students must have a New Harvest sticker on the bottom left corner of the windshield in order to be allowed at the drop off location. They can be purchased for \$5.00 at the school office.

Students are not permitted to leave the campus during school hours. The parking lots are off limits for students except for their arrival and departure from school.

#### **SEARCHES**

Students in grades 2 through 12 must go through security check each day. Students will have all bags checked and must pass through a metal detector. Inappropriate and unnecessary items will be removed from the student's possession and sent to the office. Students who wear items that cause the metal detector to alarm will not be allowed to continue wearing said items. (Belts, shoes, boots, jackets with metal grommets etc.)

The school reserves the right to search the student and his/her belongings in the event the school suspects the student possesses an item that is not approved. The search may be conducted without the student or parents' permission. *Registration of the child constitutes parental consent to such searches.* 

#### **VISITORS**

Visitors with a valid identification will be allowed up to the school office to conduct school business. VISITORS ARE NOT TO ENTER THE CLASSROOMS DURING CLASS TIME NOR APPROACH ANY STUDENT DURING SCHOOL HOURS.

Supervisors are to be contacted by appointment only through the school office. Parents are requested to contact their children's Supervisor through the school office rather than disturbing them at their homes, at church or cell phones. If a Supervisor is unavailable

at the time of the call, the secretary will take a message and have the Supervisor return the call.

Visitors, parents, or staff who would like to visit a classroom for any reason **MUST CLEAR THEIR VISIT WITH THE OFFICE** before entering the classroom areas. **THERE ARE NO EXCEPTIONS TO THIS POLICY.** Parents are always welcome for scheduled class visits.

#### STUDENT RELEASE

Students will ONLY be released to people that are listed on the Emergency Release form. Valid picture identification must be shown before your child may be released to anyone.

Student safety is of the utmost importance and students are not released to anyone without written approval. If a situation occurs and you need to arrange for your child to be released to someone not listed on the Emergency Release, you must contact the office one day in advance. If it is an emergency, you must speak to a school administrator.

#### SCHOOL OFFICE

The school office is located on the second floor of the building. Signage will direct you to the office location. Visitors must have valid picture identification and check in with Security before entering the premises. School office hours are from 8:00 a.m. to 4:00 p.m. If for any reason you need to arrange for your children to be picked up by someone other than yourself, it <u>cannot</u> be done through the school office on that day. You must make arrangements <u>before</u> your children come to school.

Students will ONLY be released to people that are listed on your emergency release form. A valid picture identification must be shown before your child may be released to anyone.

Staff is available to answer questions, arrange appointments with Supervisors or administrators. If you need to get a message or an article to your child, please contact the office. Staff will be happy to assist you.

#### CHURCH/SCHOOL PREMISES PROCEDURES

- 1. No running on the church/school grounds.
- No talking while passing classes in progress.
- 3. No fighting in school or on church/school premises.
- 4. A staff member will lead students to and from all activities.
- 5. Students may not enter an empty room. Staff must be present.
- 6. Restrooms are to be used by one age group at a time. Older students may not enter a restroom until all the younger students have exited.
- 7. No unnecessary traffic in restroom or hallways.
- 8. All eating must take place in the lunch areas.
- Preschool rooms and play area are OFF-LIMITS.
- 10. Kindergarten play-yard is **OFF LIMITS TO ALL STUDENTS NOT ENROLLED IN KINDERGARTEN.**

- 11. No student may leave the premises during school hours.
- 12. Entrance and exit doors will be marked and used as designated only.

#### STUDENT DRIVER POLICY

Student drivers must possess a valid California Driver's License and sufficient insurance coverage as required by law to operate a motor vehicle. Students will be permitted to drive on the New Harvest Christian School campus if the following provisions are met:

- Registration of Driver All student drivers must register in the office by filling out a <u>driver's registration form</u>. The form must be signed by parent and submitted with a copy of driver's license and proof of insurance.
- All laws related to the State Vehicle Code are to be obeyed.
- The speed limit on the NHCS campus is 10 miles per hour at all times.
- Noise from car sound system is to be confined within the vehicle on School grounds at all times.
- Once the student has arrived at School, the parking lot is off limits. Students may not re-enter vehicle during school hours.
- No student drivers can be used to transport other students to any School sponsored events.
- Students may not transport other students (except for immediate family members) for any reason.

Student drivers who fail to follow these procedures will not be allowed to drive onto school grounds.

#### **CELL PHONES**

Students will be permitted to bring cell phones to school if the following provisions are met:

- Students must turn in a completed *Cell Phone Permission* form signed by both parent and student.
- Students must check in their cell phone to class Supervisor in the morning, it will be returned at the end of the day.
- Students are not allowed to share cell phone with other students.
- Students are not to use cell phone until they are completely off the premises.

Students who fail to follow these policies will lose the right to bring a cell phone onto the New Harvest Christian School campus. Cell phones that are not turned in and found in a student's possession during the school day will be confiscated. The cell phone will be returned to a parent/guardian. If a second offense occurs, the cell phone will be confiscated and not returned until the end of the school year.

#### **PHOTOGRAPHY**

NO photography or video recording of any kind may be done on school premises without prior authorization from the Administration. Parents chaperoning field trips or school events may take photographs for their own personal use; however, we request that photographs/recordings of our students are not posted online on personal websites, social

media sites, (such as YouTube or Facebook) without prior approval from Administration. This policy is in place to protect students and respect privacy.

Students may be allowed by their Supervisors to take photos on field trips however; permission is required and prior to any such permission, Supervisors will remind students of appropriate picture-taking guidelines.

#### **LOST AND FOUND**

It is strongly recommended that nametags be placed on all sweaters, jackets, vests, lunch pails, etc., for identification. The lost and found is always full! Unclaimed items will periodically be cleared out and donated to Goodwill. Please check lost and found regularly and encourage your children to be responsible for their belongings.

#### **EMERGENCY DRILLS**

In case of fire, earthquake or other threats to student safety, the school will be holding drills to train and inform the students about what to do in case of emergency. When the emergency alarm goes off, students are to file out of the classroom quietly and quickly, go out of the designated emergency exit and meet out in the parking lot. The students should line up with their class and remain there until staff has checked roll and made sure the building is safe to re-enter.

## STUDENT HEALTH

#### **MEDICAL RECORDS**

First graders must have a "Health Examination for School Entry" (physical exam) on file. Forms are available from your doctor.

There is a State regulation that requires that each kindergarten student and all new students also have a California Immunization Record on file and be current on their immunizations.

All seventh graders must have the Hepatitis B vaccination. The information required on this form might seem repetitious to that on the "Health Examination Form", but both are necessary. Failure to provide the requested verification of immunizations will result in suspension from school per State Law.

#### **ILLNESS**

No children will be admitted to school with a sore throat, fever, earache, swollen neck glands, runny nose (unless known to be allergy based), head lice, unexplainable rash or skin irritation, or other symptoms of illness. If your child has had a fever, they may not return to school until they have been without a fever for 24 hours.

Students who demonstrate any symptoms attributed to the COVID virus will be quarantined and sent home immediately.

Head lice: Children with head lice will be sent home immediately. The child may not return until there are no signs of infestation including nits. The hair and scalp must be completely clean and free of lice. A parent/guardian will be called to pick up a child who is too ill to remain in school. Once a parent is contacted, the child must be picked up within one hour. After one hour, the child will be placed in the "Extended Care Program". The cost is \$20.00 per hour (or fraction thereof), per child.

Do not send a child to school until contagious symptoms are no longer present. A note of release from the doctor MUST accompany the child upon his/her return to school. Please NOTIFY THE SCHOOL OFFICE IMMEDIATELY OF ANY CONTAGIOUS DISEASE THAT MAY OCCUR IN YOUR FAMILY. If your child should be exposed to a communicable disease at school, you will be informed of the date of exposure, incubation period and symptoms of the disease.

#### **MEDICINE**

Children are not to bring any kind of medicine to school and keep it on his/her person. If a child is to take medicine, A NOTE MUST BE SENT TO THE SCHOOL OFFICE WITH THE INSTRUCTIONS FOR ADMINISTERING THE DOSAGE. The medicine will be kept in the office and given as directed on the note. All prescriptions must have students' name on it. NO ASPIRIN OR ANY OTHER INTERNAL MEDICINE WILL BE FURNISHED BY THE SCHOOL OFFICE OR ANY STAFF MEMBER.

#### **FIRST AID**

Minor bumps, bruises and scrapes will be given first aid treatment. In the event of a serious accident, or sudden illness, parental instructions will be followed. The child will be isolated until the parent can pick him/her up, or other specific instructions carried out in the interest of the child.

## **ATHLETICS**

New Harvest Christian School is a member of CIF (California Interscholastic Federation) and offers a complete athletic program for high school boys and girls. Volleyball and Basketball programs are available for students who wish to participate. Participation is a privilege and students must maintain high academic and behavior standards to take part. Participation in sports teams will be determined by the student's biological sex at birth.

#### **PLAYERS'S GUIDELINES**

- 1. Shall be attired at games in appropriate and modest dress clothes.
- 2. Shall at all times give of your best.
- 3. Shall at all times respect the authority of coaches, referees and teammates.
- 4. Shall refrain from yelling, stomping, throwing of any objects or any outward display of emotion including facial displays, in regard to officials and their decisions.
- 5. Shall refrain from making remarks to the opposing player for the purpose of injuring said player in any way, or to make him fear you in any way.
- 6. No physical action shall be displayed to an opposing player for the purpose of injuring said player in any way, or to make him fear you in any way.
- 7. While on the bench, no remarks are to be made to the opposing team players or spectators. Remarks shall be confined to positive ones encouraging teammates.

- 8. Effort should be consistently made to gain the respect of both teammates and opposing team members.
- 9. Shall consistently strive for proper team spirit, by encouraging those who by words or deeds seem to destroy team spirit.
- 10. Shall always remember that as Christians we are representing Jesus Christ and the principles of Christianity.
- 11. Shall discuss with the coaches any incident that you feel would hinder team spirit or might reflect on the Christian standards of the team. This is to be done in private.

#### **STUDENT SPECTATORS**

- 1. Must be modestly attired at all school functions.
- 2. Shall support the team by cheering with positive remarks to encourage team and players.
- 3. Shall refrain from booing or making derogatory remarks to opposing team members or officials.
- 4. Shall remain silent during free throws of both the home team and visitors.
- 5. Shall not be disrespectful to any person attending the game.
- 6. Shall not use, or bring to games, any horns or other noisemakers.

#### BEHAVIOR STANDARDS FOR NEW HARVEST CHRISTIAN SCHOOL SPECTATORS

We ask all parents, friends and students to abide by the following guidelines at athletic contests.

As you watch and enjoy the game, please remember the following points:

- Your entrance is a privilege to observe an athletic contest and support high school activities, not a license to verbally assault others or to be generally obnoxious.
- We expect you to respect all decisions made by the contest officials.
- We expect you to be an exemplary role model by positively supporting teams in every manner possible.
- We expect you to respect all fans, all coaches, and all participants.
- Treat competition as a game, not a war.
- Everyone should show concern for an injured player, regardless of team.
- Applause at the end of contest for performances of all participants.

# **SCHOOL SPIRIT**

Colors: Navy Blue, White and Gray

Motto: "All for God."

Team Name: Warriors Mascot: Warrior



"All for God"